



Alfrey Activity Centre Broadwater  
Maxstoke Lane,  
Meriden,  
Warwickshire  
CV7 7HR  
Phone Number: 07973 820192  
Site Manager: Mr Paul Skipper

## **Health and Safety Policy**

The Scout Association will adhere to the following Health and Safety Policy as far as is reasonably practicable, in accordance with the 1974 Health and Safety at Work Act. This applies equally to everybody, whether they be employees, contractors or visitors.

1. To provide and maintain a safe place of work without risk to health.
2. To provide systems and procedures for work that are safe and without risk to health.
3. To provide and maintain plant and equipment for work that are safe and without risk to health.
4. To make arrangements to ensure safety and the absence of risks to health in connection with the use, transport, storage and handling of articles and substances that are inherently or potentially dangerous.
5. To maintain any workplace under the Association's control in a safe and risk free condition and ensure that all entrances and exits from the workplace are safe and risk free.
6. To communicate to staff the Association's commitment to safety and to provide comprehensive information, instruction, training and supervision, with the object of ensuring, so far as is reasonably practicable, the health and safety at work of everyone.
7. To provide and maintain a working environment for employees, visitors and contractors which is safe and without risk to health and which is adequate as regards facilities and arrangements for their welfare at work.

### **Safety**

The Scout Association will endeavour to provide a working environment free of undue stress or excessive working hours.

The policy will be reviewed annually to reflect changes to responsibilities and operating procedures.

Risk Assessments and Operational Guidelines for specific areas and/or operations supplement this general policy and should be read in conjunction with the policy document. A set of these is held by the Association's Personnel Manager.

### **Activity Centre Staff and Instructional Policy**

All staff working at Scout Activity Centres are subject to The Scout Association's guidelines and policies on all matters.

### **Activities**

All our staff go through an intensive training process and will be qualified, where appropriate, with the relevant National Governing Body qualification for the activity.

### **Working with children and young people**

All of the staff and volunteers at Scout Activity Centres from the UK are subject to The Scout Association's CE and DBR checks. All work to The Scout Association child protection guidelines and are given specific training where issues may arise during the course of instructing activities.

International staff have undergone appropriate checks in their home countries and are given a specific induction on site before working with young people.

### **Risk Assessment**

Risk Assessments for specific tasks and activities are available on request from each Centre.

### **Code of Practice for Contractors: Sharing good practice**

Nationally, Headquarters operates across six main sites and uses a Code of Practice for Contractors, which contains information concerning working practices and requirements expected of all contractors when they are working on Headquarters premises. The code is also a useful tool for guidance about safer systems of work. If you are involved with a Scout property it is likely that from time to time, somebody will need to undertake checks, make repairs or improvements to the building. If you are a Trustee (Group / District / County / Area / Region Executive Member) that has the responsibility for a property then you will also have a duty of care for anybody, volunteer or contractor, who undertakes work on the property or building.