

## Risk assessment

Name of activity, event, and location	Archery, Alfrey Activity Centre Warwickshire	Date of risk assessment	06/10/21	Name of person doing this risk assessment	Paul Skipper,
		Date of next review	June 2022		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<b>A hazard</b> is something that may cause harm or damage. <b>The risk</b> is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors.	<b>Controls</b> are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity.
Over Crowding in Range	Everyone	Max 12 participants per session. Only instructor and 3 participants at the firing point. Spectators are asked to sit on benches behind safe area during activity.	
Un-Qualified Range Officer	Everyone	Instructor must have GNAS & Scouting Authorisation Permit & be 1st Aid Qualified	Duty Warden to ensure suitably qualified staff available.
Failure of equipment	Instructor / Participants	Equipment inspected before and after each session maintenance performed on a regular basis.	Instructor to Check Equipment Pre and Post Session, Unsafe equipment to be notified to Manager for Replacement/Repair
Re-Bound of Arrow from Target	Instructor / Participants	Backstop, Back Netting, Use Of paper archery targets ONLY, Bosses, Length of range.	
Bow String Hitting Forearm	Instructor / Participants	Forearm Guards	Visual check by instructor during session.
Being hit by Arrow	Instructor / Participants	Visual Inspection of Firing Line before collection of Arrows. Safety Induction Talk. Can only cross the firing line when checked and told to by the instructor.	
Slip / Trip	Everyone	Visual Inspection of Firing Line before collection of Arrows. Safety Induction Talk.	

You can find more information in the Safety checklist for leaders and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

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